

JANUARY 22, 2015 TOWN BOARD SPECIAL MEETING

PRESENT: Supervisor Matthew Hicks; Town Council Members: Kenneth Quick, Mary Emery, Thomas Cosey; Town Accountant Joel Carpenter; Town Clerk Jenny Martelle;

ABSENT: Councilman Matthew Rathbun; Town Justice Roger Forando; Town Justice Ronald Daigle

Supervisor Matthew Hicks called the meeting to order at 7:10 pm.

The purpose of the Special Meeting was to perform the annual audit and review of the fiscal records of the Town Justices, Town Clerk, Chief Fiscal Office – Town Accountant. The audit was conducted by Supervisor Hicks and Council members Matthew Rathbun, Ken Quick, Mary Emery and Thomas Cosey.

As per NYS Comptroller Fiscal Management and Oversight for Towns guidelines, the Board utilized Appendix A “General Record-keeping Requirements for Chief Fiscal Officers, Appendix B “General Record-keeping Requirements for Town Clerks, Appendix C “General Record-keeping for Town Tax Collecting Officers and Appendix D “General Record-keeping Requirements for Town and Village Justice Courts. These checklists are designed to help Board members perform key aspect of the annual audit.

Upon completion of their examination and review the following resolutions were passed.

Councilman Ken Quick moved and Councilman Tom Cosey second to adopt Resolution No. 37 Resolution to Approve Records for 2014 of the Chief Fiscal Officer/Town Accountant Joel Carpenter. Carried 3 – 0. Supervisor Hicks abstained

Councilman Tom Cosey moved and Councilwoman Mary Emery second to adopt Resolution No. 38 Resolution to Approve Records for 2014 of the Town Clerk/Tax Collector Jenny Martelle. Carried 4 – 0.

Councilman Ken Quick moved and Councilman Tom Cosey second to adopt Resolution No. 39 Resolution to Approve Records for 2014 of Town Justice Roger Forando. Carried 4 – 0.

Councilman Tom Cosey moved and Councilman Ken Quick second to adopt Resolution No. 40 Resolution to Accept the Resignation of Town Justice Ronald Daigle. Carried 4 – 0.

Councilman Ken Quick moved and Councilwoman Emery second to adopt Resolution No. 41 Resolution to Lower the Speed Limit on Upper Turnpike Road in the Town of Granville. Carried 4 – 0.

ADJOURNMENT: Councilman Tom Cosey moved and Councilman Ken Quick second to adjourn until the Regular Meeting February 12, 2015.

Attested to:

Jenny Martelle
Granville Town Clerk