

JANUARY 21, 2020

SPECIAL MEETING

PRESENT: Supervisor Matthew Hicks; Town Council Members: Matthew Rathbun, Kenneth Quick, Thomas Cosey and James Brqadt; Town Clerk Jenny Martelle; Town Justice Roger Forando; Town Justice Paul Manchester; Town Accountant Joel Carpenter

Supervisor Matthew Hicks called the meeting to order at 7:00 pm.

Pledge of Allegiance: Led by Paul Manchester.

PUBLIC HEARING: Supervisor Hicks opened the CDBG public hearing at 7:03. With no comments the public hearing was closed at 7:04 pm.

As per NYS Comptroller Fiscal Management and Oversight for Towns guidelines, the Board utilized Appendix A "General Record-keeping Requirements for Chief Fiscal Officers, Appendix B "General Record-keeping Requirements for Town Clerks, Appendix C "General Record-keeping for Town Tax Collecting Officers and Appendix D "General Record-keeping Requirements for Town and Village Justice Courts. These checklists are designed to help Board members perform key aspect of the annual audit.

Upon completion of their examination and review the following resolutions were passed.

Councilman Quick moved and Councilman Rathbun second to adopt Resolution No. 31 Resolution to Approve Records for 2020 of the Chief Fiscal Officer and Town Accountant Carried 5-0

Councilman Quick moved and Councilman Rathbun second to adopt Resolution No. 32 to Approve the Records for 2020 of Town Justice Roger Forando. Carried 5-0.

Councilman Rathbun moved and Councilman Cosey second to adopt Resolution No. 33 Resolution to Approve Records for 2020 of Town Justice Paul Manchester. Carried 5-0.

Councilman Quick moved and Councilman Rathbun second to adopt Resolution No. 34 Resolution to Approve Records for 2020 of the Town Clerk/Tax Collector. Carried 5-0

Councilman Quick moved and Councilman Bradt second to amend Resolution No 27 to a format that will more clearly list the North Granville Water rates. Carried: 5-0

ADJOURNMENT: Councilman Rathbun moved and Councilman Quick second to adjourn until the Regular Meeting February 11, 2021.

Attested to:

Jenny Martelle
Granville Town Clerk