

JANUARY 26, 2023

SPECIAL MEETING

PRESENT: Supervisor Matthew Hicks; Town Council Members: Matthew Rathbun, Kenneth Quick, Thomas Cosey and James Bradt; Town Clerk Jenny Martelle; Town Justices: Roger Forando and Town Accountant Joel Carpenter

ABSENT: Town Justice Paul Manchester

Supervisor Matthew Hicks called the meeting to order at 7:00 pm.

Pledge of Allegiance: Led by Roger Forando

As per NYS Comptroller Fiscal Management and Oversight for Towns guidelines, the Board utilized Appendix A "General Record-keeping Requirements for Chief Fiscal Officers, Appendix B "General Record-keeping Requirements for Town Clerks, Appendix C "General Record-keeping for Town Tax Collecting Officers and Appendix 10 "Annual Checklist for Review of Justice Court Records. These checklists are designed to help Board members perform key aspect of the annual audit.

Upon completion of their examination and review the following resolutions were passed. Councilman Cosey moved and Councilman Quick second to adopt Resolution No. 32 Resolution to Approve Records for 2022 of the Chief Fiscal Officer and Town Accountant Carried 5-0

Councilman Bradt moved and Councilman Cosey second to adopt Resolution No. 33 to Approve the Records for 2022 of Town Justice Roger Forando. Carried 5-0.

Councilman Quick moved and Councilman Rathbun second to adopt Resolution No 34 Resolution of Approve Records for 2022 of the Town Clerk/Tax Collector. Carried 5-0.

ADJOURNMENT: Councilman Quick moved and Councilman Rathbun second to adjourn until the Regular Meeting February 9, 2023.

Attested to:  
Jenny Martelle  
Granville Town Clerk