

JANUARY 25, 2024

SPECIAL MEETING

PRESENT: Supervisor Nathaniel Baker; Town Council Members: Matthew Rathbun, Kenneth Quick and James Bradt; Town Clerk Jenny Martelle; Town Justice Roger Forando; Town Accountant Joel Carpenter; Local Ordinance Officer Bill Humphries

ABSENT: Town Councilman Thomas Cosey; Town Justice Paul Manchester

Supervisor Nate Baker called the meeting to order at 7:00 pm.

Pledge of Allegiance: Led by Supervisor Baker

As per NYS Comptroller Fiscal Management and Oversight for Towns guidelines, the Board utilized Appendix A "General Record-keeping Requirements for Chief Fiscal Officers, Appendix B "General Record-keeping Requirements for Town Clerks, Appendix C "General Record-keeping for Town Tax Collecting Officers and Appendix 10 "Annual Checklist for Review of Justice Court Records. These checklists are designed to help Board members perform key aspect of the annual audit.

Upon completion of their examination and review the following resolutions were passed. Councilman Quick moved and Councilman Bradt second to adopt Resolution No. 33 Resolution to Approve Records for 2023 of the Chief Fiscal Officer and Town Accountant Carried 4-0

Councilman Bradt moved and Councilman Quick second to adopt Resolution No. 30 to Approve the Records for 2023 of Town Justice Roger Forando. Carried 4-0.

Councilman Rathbun moved and Councilman Quick second to adopt Resolution No 32 Resolution of Approve Records for 2023 of the Town Clerk/Tax Collector. Carried 4-0.

Councilman Rathbun moved and Councilman Bradt second to adopt Resolution No. 34 To Accept the Resignation of Town Constable Raymond Boyea. Carried 4-0

Councilman Quick moved and Councilman Bradt second to adopt Resolution No 35 to Accept the Resignation of Deputy Town Constable William Humphries. Carried 4-0

Councilman Quick moved and Councilman Bradt second to adopt Resolution No 36 to Appoint William Humphries to the Position of Town Constable. Carried 4-0

Councilman Rathbun moved and Councilman Bradt second to adopt Resolution No 37 to Appoint Raymond Boyea to Deputy Town Constable. Carried 4-0

Councilman Bradt moved and Councilman Quick second to approve General Outside Voucher 2 in the amount of \$8,000.00 to the Village of Granville.

ADJOURNMENT: Councilman Quick moved and Councilman Rathbun second to adjourn until the Regular Meeting February 9, 2023.

Attested to:

Jenny Martelle

Granville Town Clerk