

December 12, 2024

Regular Meeting

PRESENT: Supervisor Nathaniel Baker, Town Councilman James Bradt, Town Councilman Matthew Rathbun, Town Councilman Kenneth Quick, Town Accountant Joel Carpenter, Highway Superintendent Scott Taylor, Local Ordinance Officer William Humphries, Town Historian Erik Pekar, and Deputy Town Clerk Julia Goff

ABSENT: Town Councilman Thomas Cosey Town Clerk Jenny Martelle, Dog Control Officer Kathy Hall, Sole Assessor Bobbi Stone,

Supervisor Baker called the meeting to order at 7:00 pm

Pledge of Allegiance led by Supervisor Baker

Councilman Quick moved to approve the minutes of the November 14th Regular Meeting. Second by Councilman Brad All in favor, motion carried.

Councilman Quick moved to approve the minutes of the November 21<sup>st</sup> workshop. Second by Councilman Rathbun. All in favor, motion carried.

#### SUPERVISOR'S REPORT:

Supervisor Baker requested to add Bethany Pierce, Village Court Clerk to the payroll, part time, to fill in for Cynthia Warner when necessary. The pay will be the same for either clerk.

Councilman Quick moved to add Bethany to the Town Payroll, Second by Councilman Rathbun. All in favor, motion carried.

Supervisor Baker announced a meeting to be held with Granville Central School, Washington County Real Property Services, The Supervisors of the Towns of Hebron, Hampton and our Town Assessor, Bobbi Stone regarding the proposed Solar Field to be built in the Town of Hebron which will affect the taxpayers of all three towns as they all pay taxes to the School District.

The Organizational meeting for 2025 will be held at the Regular Meeting on January 9<sup>th</sup>, 2025.

Discussion was held regarding the fuel delivery services for next year. Councilman Quick made a motion to go with GA Bove for all services, as they will adhere to State Contract pricing. Second by Councilman Bradt. All in favor, motion carried.

Town Historian, Erik Pekar announced that he has been making progress in seeking out Grant monies to apply for to construct an additional office/storage space for his collection. He has been in touch with the Granville Community Foundation and is working on completing an application.

BUDGET OFFICER'S REPORT: Budget Officer Joel Carpenter requested to hold the annual audits for the Town Court and the Town Clerk on January 16<sup>th</sup>, 2025 at 11:00 am. He also informed the Board that our accounts are in good order at this time and that we received more than expected in Mortgage Tax payment.

SOLE ASSESSOR REPORT: Sole Assessor submitted a written report on her activities for September, which is on file with the Town Clerk's Office.

LOCAL ORDINANCE OFFICER REPORT: Local Ordinance Officer Humphries submitted a written report which is on file with the Town Clerk's Office. He stated that the camper in North Granville which was being used as a permanent residence has been removed.

ANIMAL CONTROL REPORT: N/A

OLD BUSINESS:

NEW BUSINESS: Councilman Bradt moved to hold the Public Hearing for Fire District Contracts on December 23<sup>rd</sup> at 2:00 pm. Second by Councilman Quick. All in favor, motion carried.

HIGHWAY SUPERINTENDENT REPORT: Superintendent Taylor reported that the highway crew was ready for any upcoming storms. They worked 18 hours on Thanksgiving Day in the snowstorm. They have been cutting fallen trees and continue removing garbage and debris from the ditches and cutting firewood. All drivers have completed a driver safety course. Again, Superintendent Taylor is asking for an additional full-time employee to replace John Mattison who is now retired. He stated that during the snowstorm, they had a water line break and had difficulty covering both the snow and the break.

NORTH GRANVILLE WATER DISTRICT REPORT: The Water District has pumped a total of 862,000 gallons for the month with a daily average of 28,000 gallons. A water restriction had been put on and then lifted. A new pump has been installed in well #6. A new door was installed in the water barn and new meters were put in the water barn.

PUBLIC PARTICIPATION: N/A

AUDIT OF BILLS:

Fund	Voucher	Amount	Moved By	Second By
DA Highway Townwide	145-163	\$15,614.06	Rathbun	Quick
Carried 4-0				
SW North Granville Water	91-102	\$13,071.53	Bradt	Quick
Carried 4-0				
A General Townwide	249-273	\$12,429.73	Quick	Rathbun
B General Town Outside	13	\$328.90		
Carried 4-0				
SL 1 Middle Gr. Lights	19-21	\$605.25	Bradt	Quick
SL2 North Gr. Lights	18-20	\$344.05		
Carried 4-0				

Following Audit of Bills, Supervisor Baker moved to go into closed session with the Town Accountant. Second by Councilman Bradt. All in favor, Motion carried.

Councilman Bradt moved to return to the Regular Meeting. Second by Councilman Quick. All in favor. Motion carried. Councilman Rathbun moved to approve the revisions to the Employee Handbook, Second by Councilman Bradt. All in favor Motion carried.

Councilman Quick moved to Adjourn at 7:56 pm. Second by Councilman Quick. All in favor, Motion carried.

January 9, 2025

Regular Meeting

PRESENT: Supervisor Nathaniel Baker, Town Councilman James Bradt, Town Councilman Matthew Rathbun, Town Councilman Kenneth Quick, Town Accountant Joel Carpenter, Town Attorney Michael Catalfimo, Highway Superintendent Scott Taylor, Local Ordinance Officer William Humphries, Town Historian Erik Pekar, and Deputy Town Clerk Julia Goff

ABSENT: Town Councilman Thomas Cosey Town Clerk Jenny Martelle, Dog Control Officer Kathy Hall, Sole Assessor Bobbi Stone

Supervisor Baker called the meeting to order at 7:00 pm

Pledge of Allegiance led by Supervisor Baker

Councilman Quick moved to amend the minutes of the December 12th Regular Meeting to reflect that adjournment was 2<sup>nd</sup> by Councilman Rathbun. Second by Councilman Rathbun. All in favor, motion carried.

Councilman Rathbun moved to amend the December 23<sup>rd</sup> minutes to reflect that Councilman Bradt abstained from the vote on the fire contracts. 2<sup>nd</sup> by Councilman Quick. All in favor, motion carried.

SUPERVISOR'S REPORT:

NEW BUSINESS:

Supervisor Baker announced the resignation of Councilman Cosey effective January 1, 2025. Councilman Quick moved to accept the resignation, 2<sup>nd</sup> by Councilman Rathbun. All in favor, motion carried.

Councilman Quick moved to appoint Matthew Beecher to fill Councilman Cosey's vacant seat for the remainder of his term. Councilman Rathbun 2<sup>nd</sup>, all in favor. Motion carried.

Supervisor Baker wants to express the Board's appreciation to Thomas Cosey for his many years of service to the Town of Granville.

Town Attorney Michael Catalfimo administered the Oath of Office to Matthew Beecher, who then joined the rest of the Board on the bench.

Councilman Bradt moved to approve Organizational Resolutions # 1-26, 2<sup>nd</sup> by Councilman Quick. All in favor, motion carried.

BUDGET OFFICER'S REPORT: Budget Officer Joel Carpenter reported that the Town is in good shape at the moment. He did say that CDPHP is still causing issues with retirees' health insurance because they are in debt to some of the area's hospitals and that if the issues aren't resolved, we may need to go to another Health Insurance company to serve our retirees at a higher cost and most likely lesser benefits.

SOLE ASSESSOR REPORT: Sole Assessor submitted a written report on her activities for September, which is on file with the Town Clerk's Office.

LOCAL ORDINANCE OFFICER REPORT: Local Ordinance Officer Humphries submitted a written report which is on file with the Town Clerk's Office. In addition to the report, he has been in contact with a property owner who is allowing someone to live in an unpermitted building.

ANIMAL CONTROL REPORT: N/A

Town Historian, Erik Pekar announced that he had estimated that he had posted 1754 entries on the Town Historian Facebook page and had been publishing photographs in the Granville Sentinel. He continues to receive donated items for the Town's collection.

#### OLD BUSINESS:

HIGHWAY SUPERINTENDENT REPORT: Superintendent Taylor reported that they had been out 9 times for snowstorms. The crew has been screening sand, cutting roadside trees, servicing trucks and cold patching holes in the roads. Justin Aldous has been appointed Deputy Highway Superintendent.

NORTH GRANVILLE WATER DISTRICT REPORT: The Water District has pumped a total of 178,000 gallons for the month with a daily average of 34,774 gallons. There were water-main breaks on Cary Road and at the Nursing Home. Rosick Well Drilling installed a new pump on well #6. Calcium buildup was cleaned from plugged pipes.

PUBLIC PARTICIPATION: N/A

#### AUDIT OF BILLS:

Fund	Voucher	Amount	Moved By	Second By
DA Highway Townwide	13/24 164-179	\$16,586.43	Rathbun	Bradt
Carried 3-0, Councilman Quick Abstained				
SW North Granville Water	13/24 103-111	\$11,657.30	Bradt	Quick
SW North Granville Water	1	\$260.67	Bradt	Quick
Carried 4-0				
A General Townwide	275-289	\$4480.23	Quick	Rathbun
A General Townwide	1-4	\$2,679.65	Quick	Rathbun
Carried 4-0				
SL 1 Middle Gr. Lights	13/24 22	\$423.05	Bradt	Quick
SL2 North Gr. Lights	13/24 21	\$192.42	Bradt	Quick
Carried 4-0				

Following Audit of Bills, Councilman Rathbun moved to go into closed session with the Town Attorney. Second by Councilman Quick. All in favor. Motion carried.

Councilman Quick moved to return to the Regular Meeting. Second by Councilman Rathbun. All in favor. Motion carried.

Upon return from closed session, Councilman Rathbun moved to adjust Organizational Resolution # 19 to reflect a 2% wage increase for Town Attorney Catalfimo which was omitted in error. Second by Councilman Quick.. All in favor Motion carried.

Councilman Rathbun moved to amend Resolution #19 to reflect the Town Health Officer's wage as \$300.00. 2<sup>nd</sup> by Councilman Bradt. All in favor. Motion carried.

Councilman Rathbun moved to amend Resolution # 4 to reflect a change in the Deputy Town Attorney. The new Deputy Town Attorney is Gary Lefkowitz who will replace Sarah Green and Alexander M. Budd. 2<sup>nd</sup> by Councilman Quick. All in favor. Motion carried.

Councilman Bradt moved to amend Resolution #11 to reflect that the Town Constable is William Humphries and the Deputy Town Constable is Raymond Bouyea. 2<sup>nd</sup> by Councilman Rathbun. All in favor. Motion carried.

Councilman Bradt moved to amend Resolution # 25 to reflect the new charge for a Frozen Water Meter. It shall now be set at \$230.00. 2<sup>nd</sup> by Councilman Quick. All in favor. Motion carried.

Councilman Quick moved to Adjourn at 8:43.2<sup>nd</sup> by Councilman Rathbun. All in favor. Motion carried.

Minutes submitted by: Deputy Town Clerk, Julia Goff